CLIFTON RECREATION DEPARTMENT 900 CLIFTON AVENUE CLIFTON, NEW JERSEY

PHONE: (973) 470-5956 FAX: (973) 815-0599

CLIFTON RECREATION EQUIPMENT RENTAL REQUEST

(You **must** complete a separate application for each date requested)

Date Requesting:		Date Returning:	
Approximate Time of Pick Up:		Approximate Time of Return:	
Requestor (Group/League/Compar	ny):		
Contact Person:		Intended Use:	(in this is about for this att.)
Address:			
City:		State:	Zip:
Home Phone #:		Cell Phone #:	
Work Phone #:		Email:	
Equipment/Supplies Needed: Additional Information Concerning	☐ Badminton☐ Other:		let Bocce Horseshoes bles Chairs (number)
The equipment requestor/organization listed above the City of Clifton/ Recreation Department and agragrees to accept full responsibility for any damage Should the City of Clifton have to repair or restore use has been issued for the remediation of said eqrental equipment to assure that it is used in the mannature of the representatives from any and all liability, claims, concity of Clifton, referred to above. I understand that this Hold Harmless Agreement all	rees to comply with <u>all</u> the incurred during use and wany of the equipment, feuipment. The facility rener in which it was intended and hold harmles sets, professional fees or constructions of the construction of the construct	ne rules governing the use of the will ensure that the equipment es will be charged to the facility questor/organization is responded. The control of the c	the equipment. The facility requestor/organization is returned in a clean, safe and orderly condition. Ity requestor/organization to whom permission for sible for the conduct of all participants using the officers, agents, employees, volunteer or other sing out of the use of the equipment, owned by the
omissions from any guest/participants who use the a	above listed equipment.		
Applicant's Signature:	Office	Use Only	o:
Received:		=	☐ Marked on Calendar ☐ Prepare Equipment
Approved:Signature			Date:
Reason For Disapproval:			

EQUIPMENT USE RULES AND REGULATIONS

Facility Rental Fees:

1. \$50.00 Refundable Security Deposit.

Refundable deposit will be returned, based on the condition of the equipment upon returning and if there was no overtime use. You will receive a purchase order, in which you must sign and return to our office. Your deposit check will be sent to you once the purchase order is received.

2. Non Refundable Equipment Use Fee:

\$20.00 Picnic Basket

\$25.00 Volleyball Net

\$10.00 Bocce

\$10.00 Horseshoes

\$10.00 Badminton

\$10.00 Croquet

 $\$15.00\ 1\text{-}6ft\ Table\ \&\ 6\ Chairs\ (please\ note\ that\ not\ all\ chairs\ match\ with\ regard\ to\ color\ scheme)$

3. Payment may be made by cash, check, money order or debit or credit card.

All checks are to be made payable to Clifton Recreation Department.

Rules and Regulations:

- 1. Requested supplies/equipment must be used in the manner in which it was intended.
- 2. All equipment must be returned in good working condition.
- 3. All equipment must be returned on the date and approximate time stated on the request.
- 4. Any changes in return schedule must be approved by the Recreation Supervisor before taking equipment from the department.