



City of Clifton

ZONING DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY 07013

PHONE: (973) 470-5808
FAX: (973) 471-1837

BRIAN RODGERS
ZONING OFFICER

APPLICATION FOR TEMPORARY SIGN PERMIT

Date of Application: _____

Name of Applicant: _____ Business Name: _____

Business Location: _____ Block: _____ Lot: _____

Applicant Phone No: _____ Property Owner Phone No: _____

Property Owner's Name: _____ Address: _____

ONE of the following types of temporary signs shall be permitted at a retail, service, or restaurant business.

Please check the appropriate box for the type of temporary sign requested

- Portable sidewalk sign 2' wide x 3' tall maximum
- Banner 2' x 6' maximum
- Sail pole sign 11' tall and 10 square foot maximum

Please see the attached regulations for all conditions regarding temporary sign

Please provide the follow information with this application:

1. Drawn design or picture of proposed sign
2. Description of proposed materials
3. Proposed location sketch
4. Overall dimension of proposed sign
5. Signed statement of indemnification
6. \$100 check payable to "The City of Clifton"

This permit is valid for one year, January through December. Annual renewal of permit is required.

PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING

PERMIT MUST BE ON PREMISE AND IMMEDIATELY AVAILABLE UPON REQUEST

APPROVED DATE: _____

DENIED DATE: _____

Regulations and Rules

Portable sidewalk sign shall meet the following conditions:

1. Portable sidewalk signs are permitted on the sidewalk or in entrance alcove. Only one such sign shall be permitted per retail, service, or restaurant business, must be located adjacent to the exterior of the business establishment, and can only be used to advertise in connection with the business located on the premises.
2. It shall not exceed three feet in height and two feet in width.
3. It shall be placed in locations to provide a minimum of four feet pedestrian clearance.
4. It shall be taken in at night from 9 PM to 6 AM, and during the periods of snow and high winds. The sign shall be properly stabilized to prevent accidental collapse or falling.

Banners sign shall meet the following conditions:

1. One temporary banner sign is permitted to hung on the outside of the business premises. Only one such sign shall be permitted per retail, service, or restaurant business, and shall only be used to advertise in connection with the business located on the premises.
2. Banner cannot exceed 72 inches by 24 inches and must be properly secured at each corner. Banner shall be constructed of canvas, cloth, nylon, vinyl, or plastic materials.

Sail pole sign shall meet the following conditions:

1. Freestanding sail pole signs are permitted on the sidewalk in entrance alcove. Only one such sign shall be permitted per retail, service, or restaurant business, must be located adjacent to the exterior of the business establishment, and can only be used to advertise in connection with the business located on the premises.
2. The pole shall not exceed 11 feet in height (with base no more than 15 inches) and the sail shall not exceed 10 square feet.
3. It shall be placed in locations to provide a minimum of four feet pedestrian clearance.
4. It shall be constructed of canvas, cloth, nylon, vinyl, or plastic materials and properly stabilized to prevent accidental collapse or falling.

No temporary signs shall be permitted to rest upon, in or over any public sidewalk when such installation, use, or maintenance:

1. Endanger the safety of persons on property.
2. Unreasonably interferes with or impedes the flow of pedestrians or vehicular traffic, including any legally parked or stopped vehicle.
3. Unreasonably interferes with ingress or egress from any residence, place of business or lawfully parked vehicles.
4. Unreasonably interferes with boarding or exiting from buses at designated bus stops.
5. Unreasonably interferes with the use of traffic signals, traffic or streetlights, fire hydrants or mailboxes permitted at or near said locations.

No temporary sign shall be placed, installed used, or maintained:

1. Within three feet of any marked sidewalk.
2. Within twelve feet of a curb return of any marked sidewalk.
3. Within five feet of any fire lane, fire hydrant, fire or police call box or other emergency facility
4. Within five feet of any emergency.
5. Within three feet of or on any public area improved with lawn, flowers, shrubs, trees, or other landscaping.

Each place of business shall have no more than one temporary sign of any kind displayed at its place of business as set forth above at any time and the use of more than one temporary sign at a place of business at any time is prohibited.



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STATEMENT OF INDEMNIFICATION

THE UNDERSIGNED hereby agrees to indemnify and hold harmless the City of Clifton, its agents, servants, representative or employees, from any and all claims, damage, judgement costs or expenses, including attorney fees, which may be incurred for any property damage and/or personal injury, including death, suffered by any person or persons as a result of or related in any way, in whole or in part, to the placement and maintenance of a temporary sign by the undersigned for premises located at _____, Clifton, New Jersey.

Date: _____

(Signature of Tenant/Business Owner)

WITNESS OR ATTEST:

(Print Name)

(Signature of Property Owner)

(Print Name)